



FORWARD PLAN

23 October 2017 - 25 February 2018

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

EXECUTIVE FORWARD PLAN
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FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 23/10/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Self-Assessment

Description: The report will set out York Learning Services' self-assessment summary. The Executive Member will be asked to approve the self-assessment.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Ann Reid

Lead Director: Director of Children, Education and Communities

Contact Details: Alistair Gourlay, Head of York Learning

alistair.gourlay@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 23/10/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Equality Objectives

Description: The report will set out proposed equality objectives for the Council under the Equality Act 2010. The Executive Member will be asked to approve the objectives.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Ann Reid

Lead Director: Director of Children, Education and Communities

Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 23/10/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Cold Calling Controlled Zones

Description: Purpose of report: To obtain approval for community involvement in the provision of cold calling controlled zones.

The Executive Member is asked to: Approve the new approach.

Consideration of this item has been deferred from 25 September to 23 October 2017 as officers need to undertake further work prior to the report coming forward for Member consideration.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Economy and Place

Contact Details:

Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement

Meeting Date: 09/11/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 4Community Growth York

Description: Purpose of Report: This report sets out a project plan for the 4Community Growth York project.

The Executive Member is asked to agree the project plan.

To enable further consultation with the Executive Member, this item has been deferred to the 7th November Decision Session.

The date of the meeting has been moved from 7 to 9 November 2017, due to Executive Member availability

Wards Affected: Clifton Ward; Guildhall Ward; Heworth Ward; Hull Road Ward; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member:

Councillor Keith Orrell

Lead Director:

Director of Children, Education and Communities

Contact Details:

Mora Scaife

mora.scaife@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/12/17

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement

Meeting Date: 09/11/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admission Charges for Mansion House

Description: Purpose of Report: To set out proposed new admission charges for the Mansion House in time for its re-opening following refurbishment.

The Executive Member is asked to approve the proposed charges.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economic Development and Community Engagement

Lead Director: Director of Customer and Corporate Services

Contact Details: Dawn Steel, Head of Civic & Democratic Services

dawn.steel@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/11/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Refresh of Housing Revenue Account Business Plan

Description: Purpose of the report: This is an annual refresh of the 30 year business plan.

The Executive will be asked to agree the amended plan and finances.

This item has been deferred from the Executive meeting on 28 September to 19 October 2017. Following the election in June there has been some uncertainty that means it would be prudent to put the revised plan back to October.

As part of the Housing business plan review, there is a need to review the depreciation methodology as the self financing transitional arrangements are coming to an end. We are seeking external assistance to do this piece of work and to allow time for this to happen it has been necessary to further defer this item to the Executive meeting on 15 November 2017.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Sam Lisle

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Denis Southall

denis.southall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation on Update with Customer Groups.

Consultees: Federation of Residents Associations

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/11/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q2 Finance and Performance Monitor

Description: Purpose of Report: To provide overview of the councils overall finance and performance position at the end of Q2.

The Executive are asked to note and approve.

Wards Affected: All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 03/11/17
Debbie Mitchell

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Customer and Corporate Services

Contact Details: Debbie Mitchell, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Q2 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/11/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q2 Capital Programme Monitor

Description: Purpose of Report: To provide overview of the councils overall capital programme position at the end of Q2. Members are asked to note and approve.

The Executive are asked to note and approve.

Wards Affected: All Wards

Report Writer: Emma Audrain, **Deadline for Report:** 03/11/17
Debbie Mitchell

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services, Debbie Mitchell

emma.audrain@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q2 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 16/10/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/11/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Treasury Management and Prudential Indicators Mid Year Review

Description: Purpose of Report: To provide Members with an update on the treasury management position.

Wards Affected: Members are asked to note the issue and approve any adjustments as required to the prudential indicators or strategy.
All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/11/17
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Customer and Corporate Services
Contact Details: Debbie Mitchell
debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management and Prudential Indicators Mid
Year Review

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/11/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: New Council Homes – Newbury Avenue and Chaloners Road

Description: Purpose of report: To update Members on the proposal to develop new affordable housing on two sites on Council-owned garage court land in York, at Newbury Avenue and Chaloners Road.

Executive will be asked to: Approve the proposal to build new bungalows at Newbury Avenue and new houses at Chaloners Road, as set out and described in the report.

Wards Affected: Dringhouses & Woodthorpe Ward; Westfield Ward

Report Writer: Derek Gauld

Deadline for Report: 03/11/17

Lead Member: Councillor Sam Lisle

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Derek Gauld

derek.gauld@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Consultation process: If approved by Executive there will be a planning application submission for each of the proposals, together with local consultation through the Ward Committee. The two planning applications will incorporate a minimum of 3 weeks consultation with local residents as well as statutory consultation with groups such as the Highways Authority, Police and environmental groups.

Consultees: Local Ward Planning Panels; Residents neighbouring the two proposed sites, at Newbury Avenue and Chaloners Road; All statutory consultees, as standard in planning submissions to City of York Council.

Background documents: 25th June 2015 Executive Report
29th September 2016 Executive Report

Background Documents: New Council Homes – Newbury Avenue and Chaloners Road

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/11/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Central – Preferred Access Route and Preparation for Planning

Description: Purpose of report: To consider the York Central Partnership recommended access route for inclusion in the master plan, to provide an update on progress and to agree the release of funds to support future work on master planning, consultation and planning application submission.

The Executive will be asked to: Agree an access route and agree funding for the next stages of work to take the scheme through the planning application stage.

This item has been deferred to give sufficient time for analysis of consultation responses by York Central Partnership.

Wards Affected: Holgate Ward; Micklegate Ward

Report Writer: Tracey Carter
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Economy and Place
Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset Management
tracey.carter@york.gov.uk

Deadline for Report: 01/11/17

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations:

Process: A public consultation has been undertaken to inform the decision on access route. This will be followed by a comprehensive informal master plan consultation. York Central Community Forum are also engaged in the consultation process.

Consultees:

Background Documents: York Central –Preferred access route and preparation for planning

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive Member for Adult Social Care and Health

Meeting Date: 16/11/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Nicotine Replacement Therapy/Varenicline

Description: Purpose of Report: To set out options of how the local authority can support people to stop smoking with particular reference to how pharmacotherapies could be provided.

The Executive Member is asked to: Make a decision on whether to fund pharmacotherapies to support stop smoking.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Public Health

Contact Details: Fiona Phillips, Assistant Director, Consultant in Public Health

fiona.phillips@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: This report has been compiled with feedback from Council staff working in the service providing support to smokers to quit.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/12/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 16/11/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of the Objections Received to the Advertised Proposal to Amend the Traffic Regulation Order to include Residents' Priority Parking in the Holgate Ward for: Holgate Central

Description: Purpose of Report: To report the objections received within the legal consultation period for the consideration of the Executive Member for Transport and Planning.

The Executive Member is requested to make a decision from the options outlined in the report.

Wards Affected: Holgate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process:

Consultees: All the properties within the proposed boundary areas have received hand delivered details. Notices have been placed on street and in The Press

Notices of the proposal have been sent to: Ward Councillors, North Yorkshire Police

York Ambulance Service NHS Trust, North Yorkshire Fire and Rescue Service

Road Haulage Association, Freight Transport Association.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/12/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 16/11/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of the objections received to the advertised proposal to amend the Traffic Regulation Order to include Residents' Priority Parking in the Micklegate Ward for: South Bank Avenue; Bishopthorpe Road from Butcher Terrace to Reginald's Grove;

Description: Purpose of Report: To report the objections received within the legal consultation period for the consideration of the Executive Member for Transport and Planning.

The Executive Member is requested to make a decision from the options outlined in the report.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further information.

Process:

Consultees: All the properties within the proposed boundary areas have received hand delivered details. All the properties within the existing boundaries have received hand delivered details of the proposed extension of area. Notices have been placed on street and in The Press.

Notices of the proposal have been sent to: Ward Councillors, North Yorkshire Police York Ambulance Service NHS Trust, North Yorkshire Fire and Rescue Service, Road Haulage Association, Freight Transport Association.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/12/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Finance & Performance)

Meeting Date: 20/11/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sale of Land at Bootham Row Car Park

Description: Purpose of report: The report will set out the two offers received for the sale of land at Bootham Row Car Park.

The Leader will be asked to decide on which offer to accept.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/12/17

FORWARD PLAN ITEM

Meeting: Executive Member for Environment (Interim Deputy Leader)

Meeting Date: 04/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 5 Year Flood Plan Update

Description: Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member is asked to consider the updates detailed in the report and any supporting presentations, comment their content and recommended actions.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby & Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Strensall Ward; Westfield Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment (Interim Deputy Leader)

Lead Director:

Director of Economy and Place

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Annual Discretionary Rate Relief

Description: Purpose of Report: To approve any new awards of discretionary rate relief for the period 2018-2020.

Executive are asked to: Consider any new applications against budget available and approve any new awards.

Wards Affected: All Wards

Report Writer: David Walker **Deadline for Report:** 27/11/17
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Customer and Corporate Services
Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Annual Discretionary Rate Relief Decision Paper

Call-In

If this item is called-in, it will be considered by the 02/01/18
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Procurement of ICT Managed Services - A Strategic Approach

Description: Purpose of Report: This paper will describe and seek approval for the proposed approach to procurement of the ICT managed services contract.

The council's current contract for the managed service expires in 2018, and the new contract will look to procure services that includes but are not restricted to the design, management and support of the corporate (and some partners) voice, data and wireless estate. The scope of the current contract includes the fibre backbone connectivity within the City.

The proposal will include Harrogate Borough Council (HBC) as joint client on the contract. This approach is to be discussed and agreed at HBC's Cabinet on October 18th 2017.

Executive are asked to: approve the proposed approach to procurement of the ICT managed services contract.

Wards Affected: All Wards

Report Writer: Roy Grant
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Customer and Corporate Services
Contact Details: Roy Grant

Deadline for Report: 03/11/17

roy.grant@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than

£100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Harrogate BC, Legal and Procurement colleagues will be consulted on the contents of this report and the resulting procurement process.

Consultees:

Background Documents: Procurement of ICT Managed Services - a strategic approach

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Review of Fees and Charges

Description: Purpose of Report: To seek approval to increase a range of the council's fees and charges with effect from 1st January 2018.

Members are asked to approve an option to increase the relevant fees and charges as set out in the report annexes to enable the Council to effectively manage its budget.

Wards Affected: All Wards

Report Writer: Helen Malam **Deadline for Report:** 27/11/17
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Customer and Corporate Services
Contact Details: Helen Malam, Systems Accountant

helen.malam@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Review of Fees and Charges

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Lord Mayoralty Nomination 2018/19

Description: Purpose of Report: To consider and approve the allocation of points for the nomination of the Lord Mayor for 2018/19.

Executive will be asked to: Approve the proposed allocation of points.

Wards Affected: All Wards

Report Writer: Dawn Steel **Deadline for Report:** 27/11/17
Lead Member: Executive Member for Economic Development and Community Engagement

Lead Director: Director of Customer and Corporate Services

Contact Details: Dawn Steel, Head of Civic & Democratic Services

dawn.steel@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Lord Mayoralty Nomination 2018/19

Call-In

If this item is called-in, it will be considered by the 18/12/17
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: A Further Phase of the Older Persons' Accommodation Programme: deciding the future of Windsor House Older Persons' Home

Description: Purpose of Report: To provide Members with the results of the consultation undertaken with the residents, relatives and staff of Windsor House residential care home to explore the option to close the home with current residents moving to alternative accommodation, and for Members to make a decision about whether to close Windsor House. The context for this decision is that the Older Persons Accommodation Programme aims to meet people's changing needs for accommodation with care, and in-particular the needs of those with dementia and the demographic challenges faced by the city, through delivering additional Extra Care accommodation and new, good quality, residential and nursing care accommodation.

Executive will be asked to: Make a decision about whether to close Windsor House residential care home and, if a decision is made to close it, require that residents' moves to their new homes are carefully planned and managed in line with the Moving Homes Safely protocol. Should a decision to close be made, the report will also seek agreement for the future use of the site.

Wards Affected: All Wards

Report Writer: Roy Wallington **Deadline for Report:** 27/11/17
Lead Member: Executive Member for Adult Social Care and Health
Lead Director: Director of Health, Housing and Adult Social Care
Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation
roy.wallington@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: The Older Persons' Accommodation Programme has been the subject of extensive consultation and engagement and is guided by a Stakeholder Group.

Individual consultation at a particular care home follows the Moving Homes Safely Protocol. Residents, relatives and staff

have been fully engaged and, where needed, supported by independent advocates.

Residents, relatives and staff at Windsor House.

Consultees:

Background Documents: 19th July 2015, Executive agreement to proceed with the Older Persons' Accommodation Programme
31st August 2017, Executive sanction to consult on the closure of the next older persons' home.
A Further Phase of the Older Persons' Accommodation Programme: deciding the future of Windsor House Older Persons' Home

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Securing a Sustainable Future for Haxby Hall Older Person's Home

Description: Purpose of Report: To provide information on the consultation undertaken with care providers, residents, relatives and staff on the option to transfer Haxby Hall older persons' home into the ownership and management of a partner organisation and, following transfer, for improved accommodation to be developed on the site.

Executive will be asked to: Decide if the Council should procure a partner to take on this opportunity.

Wards Affected: All Wards

Report Writer: Roy Wallington **Deadline for Report:** 27/11/17

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation

roy.wallington@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Residents their relatives/carer and staff at the home will have been fully consulted in accordance with the Moving Homes Safely protocol and the results of this engagement shared with Members as part of this report.

The Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Residents their relatives/carer and staff and potential providers of services.

Consultees:

Background Documents: 19th July 2015, Executive agreement to proceed with the Older Persons' Accommodation Programme
14th July 2016, Executive agreement to seek to purchase land adjacent to Haxby Hall and authorising the

examination of options for the long term future of the care home.

7th December 2016, Executive examined options and agreed to pursue the seeking of a partner to take over the ownership and management of Haxby Hall and requested that this option if the subject of consultation with residents, relatives, interested parties and staff
Securing a sustainable future for Haxby Hall Older Person's Home

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Future Operation of Rowntree Park Lodge and Park

Description: Purpose of report: To consider future uses of Rowntree Park lodge and how these uses relate to the park.

Executive will be asked to: Consider a range of options for officers to work up into detailed proposals.

Wards Affected: Fishergate Ward; Guildhall Ward; Micklegate Ward

Report Writer: Dave Meigh **Deadline for Report:** 23/11/17
Lead Member: Executive Member for Culture, Leisure & Tourism
Lead Director: Director of Economy and Place
Contact Details: Nick Collins, Commercial Property Manager, Dave Meigh

nicholas.collins@york.ov.uk, dave.meigh@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:** It is significant in terms of monitoring required its effect on communities

Making Representations: Please contact the report authors for further details.

Process: To include the Friends of Rowntree Park, Explore (York Libraries and Achieves), and Micklegate Ward Councillors

Consultees:

Background Documents: Future operation of Rowntree Park Lodge and Park

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Delivering Health & Wellbeing Facilities for York: Sports Pitches at the Askham Estate and a Health Hub at Burnholme

Description: Purpose of Report: This report will seek consent for investment in and preparation and submission of the planning applications to deliver sports pitches and related facilities on land at the Askham Estate and seek agreement to dispose of land at Burnholme to facilitate the provision of a health hub on the site.

Executive will be asked to: Give consent for investment in and preparation and submission of the planning applications to deliver sports pitches and related facilities on land at the Askham Estate and seek agreement to dispose of land at Burnholme to facilitate the provision of a health hub on the site.

Consideration of this item has been deferred from 19 October to 7 December 2017 so that our partners can complete consultation on the health centre proposals for Burnholme and we can progress costed plans for the football pitches at Ashfield estate.

Wards Affected: Bishopthorpe Ward; Copmanthorpe; Dringhouses & Woodthorpe Ward; Heworth Ward; Hull Road Ward; Rural West York Ward

Report Writer: Vicky Japes, Roy Wallington
Deadline for Report: 27/11/17

Lead Member: Councillor Nigel Ayre, Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation, Vicky Japes

roy.wallington@york.gov.uk, vicky.japes@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than

£100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: The confidential annex will deal with matters relating to the valuation and sale of land at Burnholme and is kept confidential in order to protect the commercial interests of the authority should the proposed sale not proceed and they wish to pursue a sale to another purchaser.

Process: Consultation process: The Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement and this continues. Proposals for the provision of sports pitches at Askham Estate have been the subject of discussion with the neighbouring landowner, the current land user, local football clubs, the Football Federation and Sport England.

The plans and proposals at Burnholme have also been the subject of extensive public and stakeholder consultation and engagement. Patients and stakeholders of the three GP practices affected by the Burnholme Health Centre will be engaged, as will the neighbours and other stakeholders of the Burnholme site.

Consultees: The users and potential users of the current and new sports pitches, local residents and other stakeholders. The users of the current health facilities and neighbours, local residents and other stakeholders of the proposed new facilities.

Background Documents: Executive 19 July 2015 - Agreement to Proceed with the OPA.docx
Executive 19 May 2016 - Delivery of Community Facilities at the Burnholme Health Wellbeing Campus.pdf
Executive 7 December 2016 - Burnholme Health Wellbeing Campus - Key Decisions to Further Progress Development.pdf
Executive 7 December 2016 - Lowfield Green Development.pdf

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Parking Issues, Scarcroft Primary School

Description: Purpose of Report: To request authorisation to advertise a proposal to amend the Traffic Regulation Order in the Micklegate Ward to create a disabled parking area outside Scarcroft Primary School on Moss Street Short term waiting area for drop-off and pick up on Scarcroft Road

The Executive Member is asked to approve the request for advertising.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/01/18

FORWARD PLAN ITEM

Meeting: Executive Member for Environment (Interim Deputy Leader)

Meeting Date: 08/01/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Health and Safety Interim Report

Description: Purpose of Report : To update the Executive Member on:

- the governance of Health & Safety arrangements and risks at CYC
- key areas of work of the CYC Health & Safety Service during 2017/18 including fire safety, plus
- a performance update on the new H&S shared service with North Yorkshire County Council.

Wards Affected: The Executive Member will be asked to: note the report.
All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment (Interim Deputy Leader)

Lead Director: Director of Customer and Corporate Services

Contact Details: Stuart Langston, Shared Head of Health and Safety

stuart.langston@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: N/A

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 16/01/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements for the 2019/20 School Year

Description: This report seeks the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2019/20 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2019. The report follows a period of consultation from October 2017 to December 2017.

The report will ask the Executive Member to approve the admission arrangements (admissions policies and published admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2019.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Director of Children, Education and Communities

Contact Details: Tom Chamberlain, Office Manager, Education Access and Community Transport Team

tom.chamberlain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Between 16/10/17 and 01/12/17. The statutory requirement is for a six week consultation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 18/01/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Transport Programme Updates – 2017/18 Monitor 2 Report

Description: Purpose of Report: To set out progress to date on schemes in the 2017/18 Economy & Place Capital Programme and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projections.

The Executive Member will be asked to: Approve the amendments to the 2017/18 Economy & Place Capital Programme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 15/02/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Housing Register and Allocations

Description: Purpose of Report: To agree the future direction in respect of access to / allocation of social housing.

The Executive Member will be asked to:

- Agree the direction regarding remaining with North Yorkshire Home Choice or introducing a York system; and
- Agree allocation policy

Consideration of this item has been deferred to 15 February 2018 to allow for the statutory consultation period.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: David Warburton
david.warburton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Background documents will follow - draft allocation policy

Process: Consultation by questionnaire and events (some have already taken place as part of an ongoing review of Housing registrations Service. This issue has also been discussed at scrutiny but some aspects have now changed (eg agreement that Housing purchase a new IT system) which affect final decision

Consultees: Stakeholder and public consultation

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18